

# **Corporate Communication Manager**

At Green Yatra, our team is made up of people from a range of backgrounds, but we all share one value - a passion for the betterment of the environment. Are you interested in a career where you can use your skills to give back to the community? Passionate about making a difference to our environment?

We are looking for skilled and passionate individuals to join our team at Green Yatra.

# Please read the Job description and other details carefully before filling the form.

A. Location: Mumbai

B. Qualification: MBA, Management Studies, M.sc, Master's in public relations or related field

**C. Experience:** 5 to 8 years

#### D. Desirable Skills:

- Exceptional verbal and written communication skills, with the ability to effectively engage with clients and stakeholders.
- Proven track record in leadership, team collaboration, and the ability to manage diverse teams towards a common goal.
- Strong problem-solving abilities and a solution-oriented approach, particularly in client-facing roles.
- Experience in project management, including site surveys, site execution, and managing project timelines.
- Ability to manage multiple tasks and priorities in a fast-paced environment while maintaining attention to detail.
- Exposure to Government Liaisons, Corporate Social Responsibility (CSR), and Institutional Sales in the Social/Environmental Sector

### E. Roles and Responsibilities:

- **Client Engagement**: Develop and nurture long-term, positive relationships with clients, serving as the primary point of contact throughout the entire project lifecycle.
- **Project Conversion & Management**: Understand client needs, translate them into actionable project plans, and guide clients through critical decision-making processes.
- **Preferred** Exposure to Government Liaisons, Corporate Social Responsibility (CSR), and Institutional Sales in the social/environment sector is an added advantage.
- **Leadership**: Lead and motivate cross-functional teams, ensuring seamless collaboration, clear communication, and efficient project execution.
- **Problem Solving**: Proactively identify potential challenges and offer innovative, effective solutions to meet client expectations and project objectives.
- Client Presentations & Negotiations: Lead client meetings, presentations, and negotiations with confidence, clearly communicating project goals, timelines, and value propositions.



• **Client Retention**: Focus on delivering exceptional outcomes that foster client satisfaction and loyalty, addressing any concerns swiftly and professionally.

## F. What Green Yatra can offer you:

- A competitive remuneration package.
- A challenging, flexible, compassionate and employee-oriented work environment.
- A chance to be a part of one of the leading NGOs in India and expand your knowledge and skills in the world of sustainable growth and development.

### G. How to Apply:

If you are interested in this profile, please complete the application form.

https://forms.gle/hmKxX62t3MusSxNN7

If you experience any difficulties during the application process, please don't hesitate to send your resume directly to <a href="work@greenyatra.org">work@greenyatra.org</a>.