



Civil Engineer

At Green Yatra, our team is made up of people from a range of backgrounds, but we all share one value - a passion for the betterment of the environment. Are you interested in a career where you can use your skills to give back to the community? Passionate about making a difference to our environment?

We are looking for skilled and passionate individuals to join our team at Green Yatra.

Please read the Job description and other details carefully before filling the form.

A. Location: Mumbai

B. Qualification: B.E Environmental Engineer, Bachelor of Engineering (Civil)

C. Experience: 1 to 5 years

D. Desirable Skills:

- Project Management
- Site Management
- Technical Proficiency
- Leadership
- Time Management

E. Roles and Responsibilities:

- **Site Survey & Execution:** Conduct detailed site surveys to assess project requirements, ensuring accurate and efficient execution aligned with the project plans. Manage on-site activities to ensure compliance with safety, quality, and design standards throughout the construction phase.
- **Manpower Management:** Supervise and optimize the performance of the workforce, ensuring productivity, adherence to project timelines, and maintaining high-quality work standards.
- **Project Management:** Take ownership of the project management process, including planning, coordination, execution, and monitoring to ensure projects are completed on time, within scope, and according to specifications.
- **Client Coordination:** Act as the primary point of contact for clients, providing timely updates on project progress, addressing client concerns, and ensuring overall satisfaction throughout the project lifecycle.
- **Vendor Coordination:** Liaise with vendors to manage the procurement process, ensuring timely and compliant delivery of materials and services. Resolve any vendor-related issues to avoid project delays.



Green Yatra

Be the Change, Bring the Change ...

- **Presentations & Reporting:** Prepare detailed and accurate project reports and presentations (PPTs) for key stakeholders, tracking milestones, reporting progress, and making informed recommendations.
- **Problem Identification & Resolution:** Identify potential site challenges and risks, developing proactive solutions to mitigate disruptions and keep the project on track.
- **Water Management Knowledge:** Leverage expertise in environmental and water-related projects to incorporate sustainable practices, ensuring regulatory compliance and project efficiency in water management.
- **Stakeholder Collaboration:** Work closely with various stakeholders, including contractors, suppliers, project teams, and internal departments, to streamline processes and ensure smooth and efficient project execution.

F. What Green Yatra can offer you:

- A competitive remuneration package.
- A challenging, flexible, compassionate and employee-oriented work environment.
- A chance to be a part of one of the leading NGOs in India and expand your knowledge and skills in the world of sustainable growth and development.

G. How to Apply:

If you are interested in this profile, please complete the application form.

<https://forms.gle/dfVQr3DVQSV1wBbi7>

If you experience any difficulties during the application process, please don't hesitate to send your resume directly to work@greenyatra.org .